



As a valued business partner of Drew Marine, we appreciate the trust and confidence that you place in us on a daily basis. To that end, in the current environment it is important for all of us to travel smarter and to ensure that health and safety remains a priority.

We want to update you on steps we have taken to protect our teams around the globe against COVID-19 (Coronavirus). Operations are key to an organization's on-going health and we have learned from past outbreaks on how to deal with such situations. We are committed to providing you with the information you need to make educated decisions and we are being as flexible as possible in allocating our technical and commercial teams to meet your business needs.

We have formed a CV19 Task Force to represent the company both internally and externally. The task force is made up of Senior Team Members from Commercial, Operations, Human Capital, and EH&S. As CEO, I will work with the CV Task Force in addition to other resources around the globe to ensure that business can be conducted without unnecessarily risking the health and safety of our most valuable assets...our team members.

In areas where we have team members that there is a medical situation already, we have asked them to work from home if they are able to do so and to not come into the offices or visit business partners. IT is sending out emergency laptops to those that require them in order to complete duties. Further, they are instituting "virtual employee" protocols and allocating technology resources to key employees so that they can remain connected if asked to work from home or to stay in a location that is outside of their normal home-base area.

We are having discussions with all of our operational and commercial heads to ensure that we have contingency plans in place to provide product and services as quickly as possible. What we ask is for you to keep us updated on what is happening within your organizations and how you are dealing with the situation as we do not want our teams being exposed unnecessarily.

Please feel free to contact us at [CV19@drew-marine.com](mailto:CV19@drew-marine.com) with any specific questions that you may have and we will be as responsive as we can. A useful link for updates on the virus' spread, exposure routes, and mitigation practices is found at [www.cdc.gov/coronavirus/2019-ncov](http://www.cdc.gov/coronavirus/2019-ncov). As the situation changes, we will update our guidance accordingly.

We do not take for granted the trust that you have placed in us to meet your marine needs and we do not take for granted the fact that you have a choice to service those needs and we will continuously strive to exceed your expectations.

Regards,

Frank J. Monteiro  
President & Chief Executive Officer